

Avon Park
Community & Cultural Center
Rental Contract*

This agreement provides for the use of a portion of the center described below:
First floor, main area of the community and cultural center located at 310 W. Main Street, Avon Park, FL

Name of party (lessee) renting the property: _____

Day and time of Event: _____

Opening Time _____ Closing Time _____ Number Attending _____

Fees:

	Residential*	Non-Residential
Rental Fee per day	\$475.00	\$525.00
**Sales Tax on Rental Fee	\$ 30.88	\$ 34.13
Total Rental Fee	\$505.88	\$559.13
Other Charges		
Extra hours for setup (day before) 1 to 3 hours (Over 3 hours will be charged and additional \$175.00)	\$175.00	\$175.00
Sales tax for additional usage	\$ 11.38	\$ 11.38
Total Extra charge for up to 3 hours	\$186.38	\$186.38
*Refundable Cleaning/Damage Deposit	\$225.00	\$225.00
*Residential refers to residents of Avon Park, FL		
**Sales tax is subject to change		

Payments for rent and deposit are due at the signing of the contract. (Personal checks are not accepted.)

Deposits will be refunded after inspection on the premises by the event manager.

Cancellation Policy: 60 days in advance – full refund less processing fee
30 days or less in advance – partial refund TBD

Use of Alcohol: **Not allowed.**

The use of the facility is for your group's function only. No one in the group should allow access to the facility to anyone other than those attending your event.

I have read and agree to the policy and Agreement.

I have signed the Waiver of Liability.

I.D. Submitted

Signature of HCA staff: _____

Date of Contract:/Payment _____

Signature of Lessee: _____

Contract information:

Name: _____

Address: _____

Phone Number: _____

email address: _____

Payment made by

Cash

Check: Check # _____

Credit Card Name on Credit Card _____